



## Privacy Regulations CWGC Venray War Cemetery Foundation for the Adoption of War Graves.

### VERSION 0.0.1

CWGC Venray War Cemetery Foundation for the Adoption of War Graves, located at Sondertseveld 20, 5975 TP Sevenum, is responsible for the processing of personal data as shown in this privacy statement.

#### Contact details:

info@adoptiegraven-venray.nl

Sondertseveld 20,  
5975 TP Sevenum  
The Netherlands

CWGC Venray War Cemetery Foundation for the Adoption of War Graves has appointed a data protection officer who has the task of supervising the processing of personal data within the Foundation.

#### Personal data that we process

CWGC Venray War Cemetery Foundation for the Adoption of War Graves processes your personal data because you use our adoption programme or because you provided it to us yourself.

#### Below you will find an overview of the personal data that we process:

- First and last name
- Address
- Phone number
- E-mail address

#### Special and / or sensitive personal data that we process

We do not process special personal data. Nor do we intend to collect data about persons under the age of 16, unless they have permission from their parents or guardian. However, we cannot always check if someone is over the age of 16. If you are convinced that we have collected personal information about a minor without this permission, please contact us and we will delete this information.

#### For what purpose and on what basis we process personal data.

CWGC Venray War Cemetery Foundation for the Adoption of War Graves processes your personal data for the following purposes:

- Handling your payment
- Sending the adoption certificate
- Keeping the adoption register

- To inform you about the adoption programme
- Sending newsletters.

### **Automated decision making**

CWGC Venray War Cemetery Foundation for the Adoption of War Graves does not use automated decision-making and / or profiling.

### **How long we keep personal data**

CWGC Venray War Cemetery Foundation for the Adoption of War Graves does not store your personal data longer than is strictly necessary to realize the purposes for which your data is collected. The retention periods may still vary by law, but you can assume that after 2 years after the last contact between you and the Stichting Adoptiegraven CWGC Venray War Cemetery, we will delete all personal data that we no longer necessarily need to process. We can opt for anonymity instead of deletion if this is necessary for our statistics, for example.

### **Sharing of personal data with third parties**

CWGC Venray War Cemetery Foundation for the Adoption of War Graves provides exclusively and only to third parties if this is necessary for the performance of our services or to comply with a legal obligation.

### **Cookies, or similar techniques, that we use**

CWGC Venray War Cemetery Foundation for the Adoption of War Graves does not use cookies or similar techniques.

### **View, modify or delete data**

You have the right to access, correct or delete your personal data that we have about you. You also have the right to withdraw your consent to the data processing or to object to the processing of your personal data by CWGC Venray War Cemetery Foundation for the Adoption of War Graves and you have the right to data portability. This means that you can submit a request to us to send the personal data that we have about you in a computer file to you or another organisation mentioned by you.

You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to: [info@adoptiegraven-venray.nl](mailto:info@adoptiegraven-venray.nl).

To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks.

CWGC Venray War Cemetery Foundation for the Adoption of War Graves would also like to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>.

### **How we secure personal data**

CWGC Venray War Cemetery Foundation for the Adoption of War Graves takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorised access, unwanted disclosure and unauthorised changes. If you have the impression that your data is not properly secured or there are indications of abuse, please contact us via [info @ adoptiegraven-venray.nl](mailto:info@adoptiegraven-venray.nl)

CWGC Venray War Cemetery Foundation for the Adoption of War Graves reserves the right to amend this statement from time to time. Any changes will be made on this page. The most recent changes date from June 1, 2020. These changes will be announced on our website. CWGC Venray War Cemetery Foundation for the Adoption of War Graves may process your personal data for new purposes that have not yet been made known to you. In that case, we will contact you before using the personal data for these new purposes, to inform you of the changes for the protection of personal data and to give you the opportunity to refuse.

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